

**Town of Fryeburg
Manager's Report
May 21, 2015**

Selectmen's Meetings (Tentative Schedule) Thursday – 6:00 PM

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|------------|-----------------|----------------|
| May 28 | August 6, 20 | November 5, 19 |
| June 4, 18 | September 3, 17 | December 3, 17 |
| July 2, 16 | October 1, 15 | |

Meetings and Events:

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| Thursday | May 28 | 6:00 PM | Selectmen's Public Hearing for Comprehensive Plan |
| June 9 | Voting | | 8:00 AM - 8PM American Legion |
| June 11 | Annual Town Meeting | 6:00 PM | Academy Performing Arts Center |

Holiday and Other Closing Dates:

Monday May 25 Memorial Day – Town Office, Library, Transfer Station, Highway – Closed

1. Police Reports: May 11 – 17.
2. Legislative Bulletins.
3. Town Reports are in and available at the Town Office, Library and on the Town web site at fryeburgmaine.org.
4. We received notification from the Labor Relations Board. The public works department voted 3-1 to be represented by the Teamsters Union Local 340. The Local will contact us to schedule a meeting.
5. We are beginning the 2015 lien notification process. Sample package in your packet includes:
 - a. Courtesy letter to be mailed May 29th, 30-days prior to sending the 30-day Lien Notice to all property owners who have not paid their 2015 taxes.
 - b. The Courtesy letter explains the Lien process and is mailed 30-days prior to sending the 30-day Lien Notices that will include a demand fee and certified mailing costs. Lien Notices are also sent to mortgage holders.
 - c. Lien Certificates will be placed on properties with unpaid 2015 tax balances on _____
 - d. Copy of time line beginning with the commitment and ending with foreclosure.
6. Code and Assessing notices from CEO and Assistant Assessor.
7. The landscaper has been working on the islands and gardens taking care of the perennials and completing the mulching. They expect to plant the annuals after June 2nd.
8. Graustein Park Update:
 - a. 4 trees were cut to make room for the playground equipment to be installed.
 - b. The stumps were removed and 8" of excavation was done to install the equipment.
 - c. The installers are expected to begin Tuesday May 26th or Wednesday May 27th.
 - d. The wood chips are on order and will be installed after completion.
 - e. The two picnic tables have been stained and are now at the park.
 - f. The highway crew will move the equipment to the playground Tuesday morning.

9. Last week Dan and I met with some members of the Parks Committee at Peary Park to look at the tree and brush growth at the back end of Peary Park where it abuts to the Academy property. It was agreed to work on cleaning up the brush and trees as time and money are available. It was also agreed the Manager will contact Headmaster Erin Mayo to discuss the Academy cleaning up the brush and trees that abut the Town property to open up the area for views.
10. Tuesday Dan and I met with Rob Prue from Pine Tree Engineering to assess the following:
 - a. Portland Street sidewalk from 41 Portland Street to the end of the concrete in front of House of Pizza. Rob will draft the specifications so we can send out bids to replace 386 feet of sidewalk. The Town crew will remove the existing sidewalk. We talked with the business owners from all the businesses while we were there. I did follow-up with Leo later in the day because he wasn't there when we met.
 - b. Dan and Rob went to Hemlock Bridge road to measure the next half mile section to begin working. We will do the same work we did for the first mile that has made a big difference in the road condition. We have a couple culverts to put in, add between 6-12" of gravel, fabric, ditch and cut trees.
 - c. Dan and Rob assessed the roads that have been paved in the last five years and have made some recommendations to apply the crack sealing where needed to the new roads and also where sealing can be done to preserve some of the older roads. Rob will be sending that list for Dan to review with the Crack Sealer.
11. Information concerning the MEDOT agreement that stipulates the municipality will issue a permit for a stated period of time to the MDOT contractor for transporting construction equipment (backhoes, bulldozers, etc.) that exceed legal weight limits, over municipal roads. The agreement acknowledges the municipality's right to require a bond from the contractor to guarantee suitable repair or payment of damages. (please review to take action at the May 28th meeting).
12. Summary of Action Plan from the ESAA Executive Committee.