

**September 22, 2015**

This letter shall serve as the Economic Development Committee minutes from the committee meeting held August 24, 2015, Fryeburg Town Office.

**Present at meeting: Nancy Kiesman, Donna Woodward, David Chaffee, Janice Crawford, Sharon Jackson, Rick Eastman, Jeff Cox, Mia Purcell.**

- Call to order 6:00 PM by Committee Chair, Nancy Kiesman declared a quorum.
- Minutes from July 27 meeting were accepted as presented.
- Discussion with regard to action on minutes from 7/27/15 as follows:
  - a. distribution to committee members of the Mt. Washington Valley Regional Collaboration "Final Report" (to be reviewed by sub group)
  - b. highlight guest speaker Diane Jackson for September 28 (State Governor's Office Department of Economic & Community Development)
  - c. requested organizational chart for State Department of Economic & Community Development, Mia will provide (with vocabulary if possible) illustrating resources available to our committee.
  - d. vote was accepted to move forward regarding filing "letter of intent" with regard to downtown revitalization grant application (template app from last time applied shall be used), committee took note of the deadline for the letter of intent and agreed to move forward.
  - e. develop a plan regarding timeline for the community to become knowledgeable about the grant through workshops, town meetings, town matters newsletters local news papers & meeting agendas of the FBA and other local organizations.
  - f. continued conversation regarding "gateway/entrances" to the town/village (review by Donna & Janice) strive for a simple welcoming concept with beatification.
  - g. Janice commented when you are welcomed to Fryeburg the greeting is "the oldest town in Oxford County" (this should be reviewed)
  - h. confirmed next two meeting dates: October 26, and November 23 @ 6:00 PM (finance report slated for 11/23/15) December meeting shall be TBD
  - i. touring and meeting with newly opened business surveying the challenges of doing business in Fryeburg (shall be addressed by sub-committee)

#### New Business and Summary

- Official meeting Adjourn approximately 7:05 PM (followed by guest speaker Kent Pidgeon, Planning Board Chairman on Land Use Ordinance
- Kent illustrated with map overlays industrial zones, residential zones and everything in between
- The flood plain was also very well conveyed which unfortunately severely impacts suitable development

Respectfully,

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