

**Town of Fryeburg  
Manager's Report  
June 5, 2014**

**Selectmen's Meetings (Tentative Schedule) Thursday – 6:00 PM**

June 19  
July 10, 24  
August 7, 21  
September 4, 11  
October 9, 23  
November 6, 20  
December 4, 18

**Selectmen's Workshops:** June 26, Economic Development/Fryeburg Business Association  
6:00 PM – Town Office

**Meetings and Events:**

Tuesday, June 10	8:00 AM – 8:00 PM	Voting at American Legion – Town Office Open
Thursday, June 12	6:00 PM	Annual Town Meeting, Academy Performing Arts Center

**Holiday and Other Closing Dates:**

Monday, June 30	Town Office Closing at 12 PM for Fiscal Year End Closing
Wednesday, July 2	Transfer Station Closed
Friday, July 4	Holiday - Town Departments Closed

1. Police Reports: May 19 – 25, May 26 – June 1
2. April 2014 Aquifer Monitoring Report
3. I called Florence Tripp in search of the 2 artillery shells at the Veteran's Monument. They are there, just covered by the shrubs.
4. Fieldstone Landscaping completed their work last week. The shrubs at the gazebo and Veteran's Monument in Bradley Park were trimmed, the remainder of the plants and flowers were planted in the monument at the corner of Main and Portland, and plants were put in at the Welcome to Fryeburg sign across from Harvest Hill.
5. Wednesday May 28<sup>th</sup>, I spoke with a group of 16 Academy students from Mr. Atwood's History class. He contacted me and asked if I would talk with his class on the subject of "How Does Town Government Work?" I planned a 30 minute presentation for them giving them each a Town Report and a printout covering some of the material I discussed.
6. Thursday May 29<sup>th</sup>, a 3-hour Safety Training was held at the town office for the town office staff, highway, transfer station, library, and recreation departments. The training was organized by Katie Haley with Safety Works from the Department of Labor conducting the training.
7. Copy of "Invitation to Bid" for the "2014 Roadway Improvements" for Maple and Maple Street Extension, Hillside and Dana Streets. Bids are due at the town office Thursday June 12<sup>th</sup> at 10 am. Completion is expected by August 29<sup>th</sup>.

8. We mailed 310 reminder notices to property owners who owe a balance on the 2014 taxes. 30-day Notice of Lien will be mailed July 1 and liens will be filed August 5.

### **Finance Report**

<b>General Fund Balance:</b>	\$1,404,310
<b>Outstanding Real Estate:</b>	\$ 733,367
<b>Outstanding Personal Property:</b>	\$ 4,309

#### **Fund Balance Report:**

- As of April 10, 2014 the Fund Balance was \$69,184.12.
- On June 5<sup>th</sup>, \$4,067.25 was approved for labor negotiation legal bills.
- Balance 6/5/14 \$65,116.87.
- As of the 6/30/13 Audit, the unassigned fund balance of \$851,589 is 13.55%, which is within the 12-15% we should have. Any amount over the 15% is put in the fund balance account.

## **Maine DOT and Town Road Project Updates**

### **Project 1 – Sidewalks off State Roads**

Monday June 2<sup>nd</sup>, Richard Parmenter and I met with Fryeburg's Region Engineer from Maine DOT, at the corner of Portland and Main Streets where the monument is, to assess the options to replace the sidewalk beginning at the Christian Science building on Main to the section on Portland Street where we finished last year. The State has a 55' right of way from the center of the road on Main Street and a 33' right of way on Portland Street. Taking into consideration the State right of way on both streets, the turning lane from Main onto Portland Street and a sidewalk that will be located away from the corner traffic, he will design the sidewalk to be compliant with ADA requirements. I could receive the design as early as next week. Referring to the monument, he also pointed out, as other engineers from the State have said, we will still have an unsafe intersection because of a "deadly object" in the middle of the road. With the exception of the design, replacing the sidewalk will be a Town expense.

### **Project 2 – WIN #19109 – State Route 302 – Stack Em Inn Road, Bridgton to Stanley Hill Road Fryeburg**

In 2010, the State (Maine DOT) notified the Town of a transportation project that was in the preliminary stage. The work would encompass a 10.83 mile section beginning at the Stack Em Inn Road in Bridgton and extending westerly to the NH State Line. We later learned, due to reduced funding, that the project would only extend to the Stanley Hill Road in Fryeburg from the Stack Em Inn Road. Maine DOT scheduled one public hearing in Bridgton and one in Fryeburg to discuss the project. Tom and I attended the hearings and citizens from both towns attended both hearings. Reconstruction (*Rehabilitation*) will include 11' travel lanes and 6' shoulders, new ditching, culverts, under drain and safe-sight distances.

According to the Project Manager assigned to this project, who updates me as changes occur, the tentative schedule for the reconstruction of this section of Route 302 will be for Maine DOT to advertise in the spring of 2015 with construction beginning late spring or summer of 2015 and construction most likely extending into the fall of 2016.

### **Project 3 – WIN #17280 – State Route 302 – Stanley Hill Road to NH State Line**

In April I learned that funding had been approved for road improvements to begin at the Stanley Hill Road in Fryeburg and extend to the NH State Line. According to the Project Manager for the 19109 project, the level of work is broken down by 3 sections.

- Section 1: From the State Line to Elm Street – Reconstruction with 11' travel lanes and 6' shoulders.
- Section 2: From Elm Street to a 10<sup>th</sup> of a mile to the recreation complex– project to be an overlay or "mill and fill". No drainage is needed. No reconstruction is planned (1-1/4" Miles). This section was last done in the late 1950's.
- Section 3: From the recreation complex to Stanley Hill Road – Reconstruction with 11' travel lanes and 6' shoulders.

At this point, Maine DOT has not started the design on this project and does not have a schedule set. The project is in their work plan for 2015/2016 and does have construction funding. Given the size of the project, it is unlikely that advertisement would occur before late 2016 at the earliest.

#### **Project 4 – State Route 302 – NH State Line to River Road**

A “Light Capital Paving” (patch and thin asphalt overlay) is planned from the NH State Line to River Street in Fryeburg. This project was tentatively scheduled to be done around the beginning of September 2014. I contacted the project manager for the above jobs and he put me in touch with our region contact for this job. I asked him to come to Fryeburg and drive this section of road so he could have a feel for the unsafe condition of a road that was actually controlling the vehicles. I also discussed the condition of 302 from the recreation complex to the Stanly Hill location, stating that I was seeing some patching done in that area. He did follow-up with me, advising that they were able to move this work to sometime in July and would still try to move into June. These projects are updated on a weekly basis so schedules are always changing. Citizens may call DOT and not get the same information I have, especially if they don’t talk with the person assigned to oversee the project they are asking about.

#### **Project 5 - State Route 302 – Recreation Complex to Main Street in front of the Academy**

Fryeburg was awarded a Transportation Enhancement Grant in the amount of \$531,049 June 3, 2013. The grant will pay for a 4,090 foot sidewalk that connects the Academy sidewalk on Main Street to the Molly Ockett School crosswalk, Shopping Plaza and Recreation Complex entrance. \$424,839, or 80% of this project will receive federal funds. The Town’s 20% match was approved at \$106,210. We worked with Dan Stewart who is the Maine DOT Bicycle and Pedestrian Program Manager. Dan called Tuesday to confirm that his request to DOT was approved to include the design and construction of the sidewalk when they go out to bid for Section 2 of the WIN Job #17280, which is in DOT’s work plan for 2015/2016 with advertising in late 2016.

#### **Project 6 – State Route 302 – Bike and Pedestrian Program Grant Opportunity – Partnership with Maine DOT and Town of Fryeburg**

Dan Stewart, Manager of Maine DOT Bicycle and Pedestrian Program received approval Tuesday, June 2<sup>nd</sup> to offer Fryeburg the opportunity to partner with Maine DOT in a grant to build a 1,400 sidewalk from Hidden Pines Road on Route 302, Main Street to the business area that includes Maine Gas & Propane, Napa, Busy Bee Driving School, The Good Beer Store, Curves, Telling Tails Training Center, Fryeburg Motors, Northeast Gems, Nail ME, The Massage Lodge, Clyde Watson Excavation, Hair Designs, and Fryeburg Motors. This project would be designed and constructed with the DOT WIN Job #17280 when Section 1 is done. This project will also be in the 2015/2016 work plan with advertising in late 2016. This project would be funded with 80% federal funds and 20% Town Match.