

June 1, 2015

All – this letter shall serve as the Economic Development Committee minutes from the inaugural meeting of May 11, 2015.

Present at meeting: Nancy Kiesman, Donna Woodward, David Chaffee, Paul Naughton, Rick Eastman, Jeff Cox, Sharon Jackson.

- Call to order 6:00 PM
- Attendees introduction
- Job duties were volunteered with **Nancy Kiesman taking on role as committee chair** and **David Chaffee committing to committee secretary**.
- Binder books prepared by Sharon Jackson, to be used as reference included are highlights of accomplishments of passed EDC from January, 2014 – February, 2015. Examples of other towns mission statements/Bylaws (Bath, New Gloucester, Waterboro, Kennebunk, Poland, Bucksport, Ellsworth). Additionally, Draft - Fryeburg's Comprehensive Plan was a part of the resource in the binder.
- Tasks going forward: meeting calendar – next meeting June 29 (there after 4th Monday of each month) **7/27, 8/24** meetings will be approximately 1-hour, and begin @6:00 PM. For the June meeting committee will focus on ideas/suggestions specific to the mission statement and goals, purpose of the committee which will be submitted for discussion and recommendation.
- Jeff Cox suggested a “guided discovery” concept regarding finding the solution to the tasks at hand our mission statement and goals, group looks forward to become interactive with this project on June 29th .
- Meeting Adjourn approximately 6:45 PM

Respectfully,

David Chaffee
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